KESSLER ORLEAN SILVER
CERTIFIED PUBLIC ACCOUNTANTS

# Michael Rolfe Pancreatic Cancer Foundation

# d/b/a Rolfe Pancreatic Cancer Foundation

# Financial Statements

# December 31, 2015 and 2014

**Michael Rolfe Pancreatic Cancer Foundation**

**d/b/a Rolfe Pancreatic Cancer Foundation**

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## Independent Auditor's Report

To the Board of Directors
Michael Rolfe Pancreatic Cancer Foundation
d/b/a Rolfe Pancreatic Cancer Foundation
Chicago, IL

We have audited the accompanying financial statements of Michael Rolfe Pancreatic Cancer Foundation d/b/a Rolfe Pancreatic Cancer Foundation (a not-for-profit corporation), which comprise the statements of financial position as of December 31, 2015 and 2014 and the related statements of activities and changes in net assets, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of  Michael Rolfe Pancreatic Cancer Foundation d/b/a Rolfe Pancreatic Cancer Foundation at December 31, 2015 and 2014, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Respectfully submitted,

Kessler, Orlean, Silver & Company, P.C.

**Kessler, Orlean, Silver & Company, P.C.**
Certified Public Accountants

Deerfield, Illinois
June 3, 2016

# Michael Rolfe Pancreatic Cancer Foundation

## d/b/a Rolfe Pancreatic Cancer Foundation

### Statements of Financial Position

### December 31, 2015 and 2014

| | 2015 | | | 2014 | | |
|---|---|---|---|---|---|---|
| | Unrestricted | Temporarily Restricted | Total | Unrestricted | Temporarily Restricted | Total |
| | | | **Assets** | | | |
| **Current Assets** | | | | | | |
| Cash | $ 422,782 | $ - | $ 422,782 | $ 340,187 | $ - | $ 340,187 |
| Pledges and Gifts Receivable | 7,978 | 5,000 | 12,978 | 8,645 | 31,667 | 40,312 |
| Prepaid Expenses | 3,612 | - | 3,612 | 7,299 | - | 7,299 |
| Deposits | 3,687 | - | 3,687 | 1,500 | - | 1,500 |
| Total Current Assets | 438,059 | 5,000 | 443,059 | 357,631 | 31,667 | 389,298 |
| **Fixed Assets** | | | | | | |
| Furniture and Equipment | 9,955 | - | 9,955 | 9,955 | - | 9,955 |
| Less: Accumulated Deprecation | (9,353) | - | (9,353) | (8,921) | - | (8,921) |
| Net Fixed Assets | 602 | - | 602 | 1,034 | - | 1,034 |
| **Total Assets** | **$ 438,661** | **$ 5,000** | **$ 443,661** | **$ 358,665** | **$ 31,667** | **$ 390,332** |
| | | | **Liabilities and Net Assets** | | | |
| **Current Liabilities** | | | | | | |
| Accounts Payable and Accrued Liabilities | $ 13,841 | $ - | $ 13,841 | $ 10,358 | $ - | $ 10,358 |
| **Net Assets** | 424,820 | 5,000 | 429,820 | 348,307 | 31,667 | 379,974 |
| **Total Liabilities and Net Assets** | **$ 438,661** | **$ 5,000** | **$ 443,661** | **$ 358,665** | **$ 31,667** | **$ 390,332** |

See accompanying notes to the financial statements.

# Michael Rolfe Pancreatic Cancer Foundation

## d/b/a Rolfe Pancreatic Cancer Foundation

### Statements of Activities and Changes in Net Assets

### For the Years Ended December 31, 2015 and 2014

| | 2015 | | | 2014 | | |
|---|---|---|---|---|---|---|
| | Unrestricted | Temporarily Restricted | Total | Unrestricted | Temporarily Restricted | Total |
| **Support and Revenue** | | | | | | |
| Contributions | $ 334,769 | $ - | $ 334,769 | $ 212,913 | $ 15,000 | $ 227,913 |
| Special Events | | | | | | |
| Gross Proceeds | 595,425 | - | 595,425 | 544,517 | - | 544,517 |
| Direct Expenses | (333,368) | - | (333,368) | (341,206) | - | (341,206) |
| Investment Income | 2 | - | 2 | 4 | - | 4 |
| Other | 2,049 | - | 2,049 | 118 | - | 118 |
| Net Assets Released from Restrictions | 26,667 | (26,667) | - | 6,667 | (6,667) | - |
| Total Support and Revenue and Assets Released from Restrictions | 625,544 | (26,667) | 598,877 | 423,013 | 8,333 | 431,346 |
| **Expenses** | | | | | | |
| Program Services | 410,220 | - | 410,220 | 302,123 | - | 302,123 |
| Management and General | 58,644 | - | 58,644 | 67,761 | - | 67,761 |
| Fund Raising | 80,167 | - | 80,167 | 86,852 | - | 86,852 |
| Total Expenses | 549,031 | - | 549,031 | 456,736 | - | 456,736 |
| **Increase (Decrease) in Net Assets** | 76,513 | (26,667) | 49,846 | (33,723) | 8,333 | (25,390) |
| **Net Assets at Beginning of Year** | 348,307 | 31,667 | 379,974 | 382,030 | 23,334 | 405,364 |
| **Net Assets at End of Year** | **$ 424,820** | **$ 5,000** | **$ 429,820** | **$ 348,307** | **$ 31,667** | **$ 379,974** |

See accompanying notes to the financial statements.

# Michael Rolfe Pancreatic Cancer Foundation

# d/b/a Rolfe Pancreatic Cancer Foundation

## Statements of Functional Expenses

## For the Years Ended December 31, 2015 and 2014

| | 2015 | | | | 2014 | | | |
|---|---|---|---|---|---|---|---|---|
| | Program Services | Management and General | Fund Raising | Total | Program Services | Management and General | Fund Raising | Total |
| Grants | $ 361,448 | $ - | $ - | $ 361,448 | $ 277,772 | $ - | $ - | 277,772 |
| Salary | 27,914 | 29,654 | 48,696 | 106,264 | 8,850 | 33,423 | 37,354 | 79,627 |
| Payroll Taxes | 2,165 | 2,300 | 3,776 | 8,241 | 676 | 2,557 | 2,858 | 6,091 |
| Professional Services | 2,571 | 6,749 | 4,484 | 13,804 | 3,138 | 14,545 | 13,249 | 30,932 |
| Outside Consultant | 1,868 | 7,470 | 9,338 | 18,676 | | | | |
| Supplies | 1,516 | 1,631 | 2,679 | 5,826 | 415 | 1,570 | 1,754 | 3,739 |
| Postage | 285 | 303 | 498 | 1,086 | 459 | 1,735 | 1,939 | 4,133 |
| Advertising | 440 | - | - | 440 | 4,013 | - | - | 4,013 |
| Occupancy | 3,083 | 3,276 | 5,379 | 11,738 | 1,076 | 4,066 | 4,544 | 9,686 |
| Telephone | 771 | 819 | 1,344 | 2,934 | 246 | 929 | 1,039 | 2,214 |
| Travel and Meals | 156 | 166 | 272 | 594 | 249 | 943 | 1,054 | 2,246 |
| Meetings | 4,763 | - | - | 4,763 | 3,207 | - | - | 3,207 |
| Young Professionals Board | 2,128 | - | - | 2,128 | - | | | - |
| Fees and Charges | - | 5,325 | 2,139 | 7,464 | - | 6,970 | 21,918 | 28,888 |
| Depreciation, Excludes $217 and $429 allocated to Special Events for 2015 and 2014 | 62 | 66 | 108 | 236 | 44 | 164 | 183 | 391 |
| Insurance | 833 | 885 | 1,454 | 3,172 | 228 | 859 | 960 | 2,047 |
| Other | 217 | - | - | 217 | 1,750 | - | - | 1,750 |
| **Total** | **$ 410,220** | **$ 58,644** | **$ 80,167** | **$ 549,031** | **$ 302,123** | **$ 67,761** | **$ 86,852** | **$ 456,736** |

See accompanying notes to the financial statements.

# Michael Rolfe Pancreatic Cancer Foundation

## d/b/a Rolfe Pancreatic Cancer Foundation

### Statements of Cash Flows

### For the Years Ended December 31, 2015 and 2014

| | 2015 | 2014 |
|---|---|---|
| **Cash Flows from Operating Activities** | | |
| Increase (Decrease) in Net Assets | $ 49,846 | $ (25,390) |
| Adjustments to Reconcile Increase (Decrease) in Net Assets to Net Cash Provided (Used) by Operating Activities | | |
| Depreciation | 432 | 820 |
| (Increase) Decrease: | | |
| Pledge and Gifts Receivable | 27,334 | (9,105) |
| Prepaid Expenses | 3,687 | 15,182 |
| Deposits | (2,187) | - |
| Increase: | | |
| Accounts Payable and Accrued Liabilities | 3,483 | 3,070 |
| Total Adjustments | 32,749 | 9,967 |
| Net Cash Provided (Used) by Operating Activities | 82,595 | (15,423) |
| **Net Increase (Decrease) in Cash** | 82,595 | (15,423) |
| **Cash, Beginning of Year** | 340,187 | 355,610 |
| **Cash, End of Year** | **$ 422,782** | **$ 340,187** |
| **Supplemental Disclosure of Cash Flow Information** | | |
| Cash Paid for Income Taxes | **$ -** | **$ -** |
| Cash Paid for Interest | **$ -** | **$ -** |

See accompanying notes to the financial statements.

## Note 1 – Summary of Significant Accounting Policies

Organization
The Michael Rolfe Pancreatic Cancer Foundation d/b/a Rolfe Pancreatic Cancer Foundation ("the Foundation") is an Illinois not-for-profit corporation incorporated on December 27, 1999. The Foundation's mission is to serve as a catalyst for the early diagnosis and ultimate cure of pancreatic cancer. The goals of the Foundation are to advance the development of early detection, fund medical research at leading clinical and academic centers, and provide resources of pancreatic cancer patients and their loved ones throughout the United States.

Basis of Accounting
The financial statements of the Foundation have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

Use of Estimates
The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenses during the reporting periods. Actual results could differ from those estimates.

Cash
The Foundation considers all highly liquid investments purchased with an original maturity of three months or less to be cash equivalents. Cash at December 31, 2015 and 2014 consists of bank checking account and money market funds. There were no cash equivalents at December 31, 2015 and 2014.

Contributions and Grants
All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Grants and other contributions are reported as temporarily restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Contributions with restrictions that are met in the same period as receipt are reported as unrestricted support.

Property and Equipment
Property and equipment are carried at cost or at estimated value on date of donation. All purchases in excess of $1,000 are capitalized while lesser amounts are charged to expense. Depreciation on property and equipment is computed using the straight-line method over the estimated useful lives of the assets, which range from five to seven years. Gains and losses from the sale of property and equipment are included in income. Maintenance and repairs are charged to operations.

**Note 1 – Summary of Significant Accounting Policies** (Continued)

Fair Value Disclosures
The fair value of financial instruments including cash, pledges and gifts receivables, prepaid expenses, accounts payable and accrued liabilities approximates the carrying values, principally because of the short maturity of those items.

Financial Statement Presentation
Financial statement presentation follows the recommendation of the Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958-210-45. Under ASC 958-210-45, the Foundation is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. For the year ended December 31, 2015 the Foundation had $424,820 of unrestricted net assets and $5,000 of temporarily restricted net assets. For the year ended December 31, 2014 the Foundation had $348,307 of unrestricted net assets and $31,667 of temporarily restricted net assets. The Foundation had no permanently restricted assets in either year.

Income Taxes
The Foundation has been classified by the Internal Revenue Service as an organization exempt from income taxes (not a private foundation) under Internal Revenue Code Section 501(c)(3) and, accordingly, no provision for such taxes is made in the statements. The Foundation continues to operate in compliance with its tax-exempt purpose. Management does not believe its financial statements include uncertain tax positions.

The Foundation files U.S. federal and Illinois state informational tax returns. The federal and state informational tax returns of the Foundation for tax years 2013, 2014, and 2015 can be subject to examinations by tax authorities, generally for three years after they were filed. The Foundation recognizes interest accrued related to unrecognized tax benefits in interest expense and penalties in operating expenses. At December 31, 2015 and 2014 there was no interest or penalties relating to income taxes recognized in the statement of activities.

Subsequent Events
Management has evaluated subsequent events through June 3, 2016, the date the financial statements were available to be issued.

**Note 2 – Pledges and Gifts Receivable**

Pledges and gifts receivable consist of pledges and gifts receivable from organizations and individuals which are due within one year or less. Management considers all receivables to be 100% collectible.

## Note 3 – Temporarily Restricted Net Assets

Temporarily restricted net assets relate to cash and pledges received for the “One Thousand Days of Research” campaign. Pledges promised in 2016 are $5,000.

## Note 4 – Rent Commitment

At the end of 2009, the Foundation entered into a lease agreement with 17 N. State LLC, an Illinois limited liability company, for office space. The lease ended on February 28, 2016. At December 31, 2015, the monthly rent is $1,696. Beginning March 1st, 2016 the Foundation entered into a lease agreement for a new location that goes through February 28, 2021. The future lease commitments on the leases are as following:

| Year | Amount |
|---|---|
| 2016 | $ 25,306 |
| 2017 | 26,794 |
| 2018 | 27,464 |
| 2019 | 28,146 |
| 2020 | 28,850 |
| Thereafter | 4,828 |
| **Total** | **$ 141,388** |

During 2015 and 2014, rent expense equaled $20,574 and $19,409, respectively.

## Note 5 – Grants

The Foundation annually awards grants to various organizations to promote research for the early detection of pancreatic cancer. For the years ended December 31, 2015 and 2014, grants awarded were $361,448 and $277,772, respectively.

## Note 6 – 401(k) Retirement Plan

The Foundation adopted a 401(k) defined contribution benefit plan on June 29, 2012. Employees who are 21 years or older are eligible to participate immediately upon hire. The plan includes a mandatory safe harbor contribution provision of 1% as well as a provision for an additional matching contribution as approved by the Board of the Foundation and a discretionary profit sharing provision. Employees are not eligible for the matching 401(k) contribution and discretionary profit sharing contribution until they complete one full year of service and a minimum of 1,000 hours of work. Employees are fully vested in employer contributions after six years of participation. The vesting grows in 20% increments starting after two years of service. No matching contributions were made in December 31, 2015 and 2014.

**Note 7 – Compensated Absences**

Compensated absences for sick pay and personal time have not been accrued since they cannot be reasonably estimated. The Foundation's policy is to recognize these costs when actually paid.

**Note 8 – Concentration of Cash**

At December 31, 2015 and 2014, the Foundation maintained cash at a financial institution in excess of the Federal Deposit Insurance Corporation's ("FDIC") limit of $250,000. At December 31, 2015 and 2014, the uninsured balances totaled $156,791 and $89,131 respectively.