

**MICHAEL ROLFE PANCREATIC CANCER FOUNDATION**  
**d/b/a**  
**ROLFE PANCREATIC CANCER FOUNDATION**

**FINANCIAL STATEMENTS**

**For the Year Ended**  
**December 31, 2020**

**MICHAEL ROLFE PANCREATIC CANCER FOUNDATION**  
**d/b/a**  
**ROLFE PANCREATIC CANCER FOUNDATION**

**Annual Financial Report**

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# Desmond & Ahern, Ltd.

CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

## **Independent Auditor's Report**

To the Board of Directors of  
Michael Rolfe Pancreatic Cancer Foundation  
d/b/a Rolfe Pancreatic Cancer Foundation  
Chicago, Illinois

We have audited the accompanying financial statements of Michael Rolfe Pancreatic Cancer Foundation d/b/a Rolfe Pancreatic Cancer Foundation (a nonprofit organization), which comprise the statement of financial position as of December 31, 2020, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Michael Rolfe Pancreatic Cancer Foundation d/b/a Rolfe Pancreatic Cancer Foundation as of December 31, 2020 and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

*Desmond & Ahern, Ltd*

November 9, 2021  
Chicago, IL

**MICHAEL ROLFE PANCREATIC CANCER FOUNDATION**  
**d/b/a ROLFE PANCREATIC CANCER FOUNDATION**  
**STATEMENT OF FINANCIAL POSITION**  
**December 31, 2020**

**Assets**

Current assets

Cash and cash equivalents	\$ 611,500
Contributions receivable	37,983
Security deposit	2,187
Prepaid expenses	3,134
Total current assets	<u>654,804</u>

Property and Equipment

Furniture and equipment	18,955
Leasehold improvements	1,125
Less accumulated depreciation	<u>(18,254)</u>
Net property and equipment	<u>1,826</u>

**Total Assets**

**\$ 656,630**

**Liabilities and Net Assets**

Current Liabilities

Grants payable, current	\$ 170,000
Accounts payable	6,383
Accrued payroll and related	10,774
Total current liabilities	<u>187,157</u>

Long-Term Liabilities

Grants payable, net of current portion	<u>20,000</u>
Total liabilities	<u>207,157</u>

Net Assets

Without donor restrictions	<u>449,473</u>
Total Net Assets	<u>449,473</u>

**Total Liabilities and Net Assets**

**\$ 656,630**

See independent auditor's report and notes to financial statements.

**MICHAEL ROLFE PANCREATIC CANCER FOUNDATION**  
**d/b/a ROLFE PANCREATIC CANCER FOUNDATION**  
**STATEMENT OF ACTIVITIES**  
**December 31, 2020**

	Without Donor Restrictions	With Donor Restrictions	Total
<b><u>Public Support and Revenue</u></b>			
Special Events			
Gross Proceeds	\$ 235,398	\$ -	\$ 235,398
Less cost of direct benefit to donors	(15,814)	-	(15,814)
Net revenues from special events	219,584	-	219,584
Contributions	395,243		\$ 395,243
Other income	341	-	341
Paycheck protection program grant	47,800	-	47,800
Interest income	19	-	19
Total revenue	662,987	-	662,987
<b><u>Expenses</u></b>			
Program services	421,727	-	421,727
Management and general	77,587	-	77,587
Fundraising	88,828	-	88,828
<b>Total Expenses</b>	588,142	-	588,142
<b>Change in net assets</b>	74,845	-	74,845
<b>Net assets, beginning of year</b>	374,628	-	374,628
<b>Net assets, end of year</b>	\$ 449,473	\$ -	\$ 449,473

See independent auditor's report and notes to financial statements.

**MICHAEL ROLFE PANCREATIC CANCER FOUNDATION**  
**d/b/a ROLFE PANCREATIC CANCER FOUNDATION**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**December 31, 2020**

	Program Services	Management and General	Fundraising	Total
Salaries and wages	\$ 147,966	\$ 44,978	\$ 61,306	\$ 254,250
Payroll taxes	11,319	3,441	4,690	19,450
Professional fees	35,543	10,805	9,001	55,349
Advertising	25,550	-	110	25,660
Fees	9,142	1,269	4,228	14,639
Insurance	1,943	1,390	408	3,741
Postage	-	832	847	1,679
Grants	150,000	-	-	150,000
Meetings	886	-	-	886
Dues and subscriptions	14,252	1,358	1,357	16,967
Occupancy	21,616	6,571	4,541	32,728
Office supplies	608	3,578	1,194	5,380
Telephone	2,447	233	233	2,913
Travel	-	914	458	1,372
Miscellaneous	-	1,307	-	1,307
Depreciation	455	911	455	1,821
<b>Total Expenses</b>	<b>\$ 421,727</b>	<b>\$ 77,587</b>	<b>\$ 88,828</b>	<b>\$ 588,142</b>

See independent auditor's report and notes to financial statements.

**MICHAEL ROLFE PANCREATIC CANCER FOUNDATION**  
**d/b/a ROLFE PANCREATIC CANCER FOUNDATION**  
**STATEMENT OF CASH FLOWS**  
**December 31, 2020**

**Cash Flows from Operating Activities**

Change in net assets	\$ 74,845
Adjustments to reconcile change in net assets to net cash provided by operating activities	
Depreciation	1,821
Changes in assets - (increase) decrease	
Contributions receivable	(32,033)
Prepaid expenses	3,522
Changes in liabilities - increase (decrease)	
Accounts payable	(19,428)
Accrued payroll and related	1,245
Grants payable	<u>130,000</u>
Net cash provided by operating activities	<u>159,972</u>
<b>Net increase in cash and cash equivalents</b>	159,972
<b>Cash and cash equivalents, beginning of year</b>	<u>451,528</u>
<b>Cash and cash equivalents, end of year</b>	<u><u>\$ 611,500</u></u>

See independent auditor's report and notes to financial statements.

**MICHAEL ROLFE PANCREATIC CANCER FOUNDATION  
D/B/A ROLFE PANCREATIC CANCER FOUNDATION  
NOTES TO FINANCIAL STATEMENTS  
December 31, 2020**

**Note 1 – Nature of Operations and Summary of Significant Accounting Policies**

Organization

Michael Rolfe Pancreatic Cancer Foundation (the Organization) is an Illinois not-for-profit corporation incorporated on December 27, 1999. The Organization's mission is to serve as a catalyst for the early diagnosis and ultimate cure of pancreatic cancer. The goals of the Organization are to provide personal support to those affected by pancreatic cancer through tailored resources, connections and education, and funding for early detection research.

Basis of Accounting

The accounts and financial statements are maintained on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables, and other liabilities in conformity with accounting principles applicable to non-profit organizations.

Basis of Presentation

The Organization reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions as required by Generally Accepted Accounting Principles (GAAP).

Without Donor Restrictions – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. Items that affect this net asset category principally consist of gifts without restrictions, including those designated by the Board, fees for service and related expenses associated with the core activities of the Organization.

With Donor Restrictions – Net assets subject to donor-imposed restrictions that will be met either by actions of the Organization or the passage of time. Items that affect this net asset category are gifts for which donor-imposed restrictions have not been met, endowment gifts, pledges, and investment returns on endowment funds. If a restriction is fulfilled in the same time period in which the contribution is received, the Organization reports the support as without donor restrictions. For the year ended December 31, 2020, the Organization had no net assets with donor restrictions.

Use of Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents

Cash and cash equivalents consist of bank deposits in federally insured accounts. At times, balances may be in excess of the Federal Deposit Insurance Corporation (FDIC) insurance limit. For purposes of the statement of cash flows, the Organization considers all unrestricted highly liquid investments purchased with a maturity of three months or less to be cash equivalents. No cash was paid for taxes or interest during the year ended December 31, 2020.

**MICHAEL ROLFE PANCREATIC CANCER FOUNDATION  
D/B/A ROLFE PANCREATIC CANCER FOUNDATION  
NOTES TO FINANCIAL STATEMENTS  
December 31, 2020**

**Note 1 – Nature of Operations and Summary of Significant Accounting Policies (cont.)**

Donated Services

Donated services are reported as contributions when the services (1) create or enhance non-financial assets or (2) would be purchased if they had not been provided by contributions, require specialized skills and are provided by individuals possessing those skills. For the year ended December 31, 2020, the Organization did not receive donated services meeting the criteria for recognition as contributed services.

There are a substantial number of volunteers who donate their time toward the activities and success of the Organization, the value of which is not recognized under generally accepted accounting principles.

In-Kind Contributions

In addition to receiving cash contributions, the Organization receives in-kind contributions from various donors. It is the policy of the Organization to record the estimated fair value of certain in-kind donations as an expense in its financial statements, and similarly increase donation revenues by a like amount. For the year ended December 31, 2020 the Organization did not receive in-kind donations meeting these criteria.

Advertising

The Organization's policy is to expense advertising costs as they are incurred. Total advertising costs for the year ended December 31, 2020, included in operating expenses were \$25,660.

Contribution Receivable

The Organization uses the allowance method to determine uncollectible accounts receivable. The allowance is based on prior years' experience and management's analysis of specific receivables. No allowance was deemed necessary as of December 31, 2020.

Support and Revenue

The Organization recognizes contributions when cash, securities or other assets; an unconditional promise to give; or a notification of a beneficial interest is received. Conditional promises to give – that is, those with a measurable performance or other barrier and a right of return- are not recognized until the conditions on which they depend have been met. The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. It is the Organization's policy to immediately liquidate donations of common stock.

The Organization reports gifts of land, buildings, and equipment as without donor restriction support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support.

**MICHAEL ROLFE PANCREATIC CANCER FOUNDATION  
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NOTES TO FINANCIAL STATEMENTS  
December 31, 2020**

**Note 1 – Nature of Operations and Summary of Significant Accounting Policies (cont.)**

Absent explicit donor stipulations regarding how long those long-lived assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service. During the year ending December 31, 2020 no such gifts of land, buildings, or equipment were received.

The Organization recognizes contract revenue at an amount that reflects consideration to which the Organization expects to be entitled to in exchange for transferring goods or services to a customer. There are currently no contracts that the Organization is engaged, which is based on performance reporting. All contracts recognize revenue in accordance with ASU No. 2014-09 and prior year revenues have been retrospectively adjusted. There was no contract revenue recorded in 2020 for any performance obligations met in the prior year.

The Organization records fundraising benefits revenue equal to the fair value of the direct benefits provided to donors for the exchange portion, and contribution income for the excess received. The Organization typically receives payment for the event in advance based on sponsorship level. Fundraising benefit revenue received in advance is recorded as deferred revenue and recognized at the point in time when the event occurred.

**Functional Allocation of Expenses**

The costs of providing various programs and other activities have been summarized on a functional basis in the Statement of Activities and Statement of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Directly identifiable expenses are charged to specific program or supporting service. Expenses related to more than one function are allocated to program expenses and supporting services as the basis of periodic time and expense reviews made by management.

**Property and Equipment**

Acquisitions of property and equipment in excess of \$1,000 are capitalized. Property and equipment are stated at cost. Depreciation is recorded by the straight-line method over the estimated useful lives, which is five years. Depreciation expense for the year ended December 31, 2020 was \$1,821.

**Income Taxes**

The Organization is exempt from federal income taxes under the provisions of Section 501(c)(3) of the Internal Revenue Code. Management believes that it did not engage in any unrelated business activities; thus, no provision for income tax has been provided for the financial statements. The Organization's Form 990, *Return of Organization Exempt from Income Tax*, are subject to examination by the IRS, generally for three years after they were filed. The Organization has adopted the requirements for accounting for uncertain tax positions and management has determined that the Organization was not required to record a liability related to uncertain tax positions as of December 31, 2020.

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NOTES TO FINANCIAL STATEMENTS  
December 31, 2020**

**Note 1 – Nature of Operations and Summary of Significant Accounting Policies (cont.)**

Subsequent Events

Accounting principles generally accepted in the United States of America establish general standards of accounting for, and disclosure of, events that occur after the balance sheet date but before financial statements are issued or are available to be issued. The Organization has evaluated subsequent events through November 9, 2021, which is the date the statements were available to be issued.

**Note 2 – Financial Assets and Liquidity Resources**

As of December 31, 2020, financial assets and liquidity resources available within one year for general expenditure, such as operating expenses, were as follows:

Financial assets at December 31, 2020

Cash and cash equivalents	\$ 611,500
Contributions receivable	<u>37,983</u>
Financial assets available to meet cash need for general expenditures within one year	<u>\$ 649,483</u>

The Organization provides program services from which it receives individual, corporation and foundation donations; and considers contributions with donor restrictions for programs which are ongoing, major, and central to its annual operations to be available to meet cash needs for general operating purposes.

The Organization manages its liquidity and reserves following three guiding principles: 1) operating within a prudent range of financial soundness and stability; 2) maintaining adequate liquid assets to fund near-term operating needs; and 3) maintaining sufficient reserves to provide reasonable assurance that programming is continued, and obligations will be adequately discharged in the future. The level of liquidity and reserves was managed within the policy requirements during the years ended December 31, 2020.

In addition to financial assets available to meet general expenditures over the next 12 months, the Organization operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources.

**Note 3 – Leases**

The Organization leases its office space in Chicago, IL under a non-cancelable lease due to expire February 2021. The Organization is not responsible for any further costs outside the office space they occupy. The future lease commitments on the lease is \$4,828 for 2021. Rent expense for the year ended December 31, 2020 was \$28,536.

**MICHAEL ROLFE PANCREATIC CANCER FOUNDATION  
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NOTES TO FINANCIAL STATEMENTS  
December 31, 2020**

**Note 4 – Grants**

The Organization annually awards grants to various organizations to promote research for the early detection of pancreatic cancer. For the year ended December 31, 2020, grants were \$150,000.

The changes in grants payable during 2020 is as follows:

Grants payable at beginning of year	<u>\$ 60,000</u>
New awards	150,000
Awards withdrawn/returned	-
Grants expenses, net	<u>150,000</u>
Payments made	<u>(20,000)</u>
Grants payable at end of year	<u><u>\$ 190,000</u></u>

Grants authorized but unpaid at year end are reported as liabilities. The following is a summary of the grants authorized and payable as of December 31, 2020:

2021	\$ 170,000
2022	<u>20,000</u>
	<u><u>\$ 190,000</u></u>

**Note 5 – 401(k) Retirement Plan**

The Organization adopted a 401(k) defined contribution benefit plan on June 29, 2012. Employees who are 21 years or older are eligible to participate immediately upon hire. The plan includes a mandatory safe harbor contribution provision of 1% as well a provision for an additional matching contribution as approved by the Board of the Organization and a discretionary profit sharing provision. Employees are not eligible for the matching 401(k) contribution and discretionary profit sharing contribution until they complete one full year of service and a minimum of 1,000 hours of work. Employees are fully vested in employer contributions after six years of participation. The vesting grows in 20% increments starting after two years of service. No matching contributions were made as of December 31, 2020.

**Note 5 – Paycheck Protection Loan**

In April 2020, the Organization received loan proceeds in the amount of \$47,800 under the Paycheck Protection Program (“PPP”). The PPP, established as part of the Coronavirus Aid, Relief and Economic Security Act (“CARES Act”), provides for loans to qualifying businesses for amounts up to 2.5 times of the average monthly payroll expenses of the qualifying business. The loans and

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NOTES TO FINANCIAL STATEMENTS  
December 31, 2020**

**Note 5 – Paycheck Protection Loan (cont.)**

accrued interest are forgivable after eight or twenty-four weeks as long as the borrower uses the loan proceeds for eligible purposes, including payroll, benefits, rent and utilities, and maintains its payroll levels. The amount of loan forgiveness will be reduced if the borrower terminates employees or reduces salaries during the eight-week period.

The unforgiven portion of the PPP loan is payable over two years at an interest rate of 1%, with a deferral of payments for the first six months. The Organization has used the proceeds for purposes consistent with the PPP and elected to follow ASC 958-605 and record the loan as a refundable advance where once forgiveness conditions are substantially met or explicitly waived, the entity would reduce the refundable advance and record a contribution for the amount forgiven. As of December 31, 2020, the \$47,800 has been recorded as revenue on the Statement of Activities. In September 2021, the Organization was notified the PPP loan was fully forgiven by the Small Business Administration in the amount of \$47,800, plus accrued interest.